

Campus Ministry Internship Program

Position Title: Campus Ministry Intern

Qualifications:

- Practicing, fully initiated Catholic
- Bachelor's Degree awarded within last five years
 - Special consideration given to Northwestern graduates
- Active in campus ministry while at college

Skills:

Ability to

- Establish appropriate relationships within the Sheil Catholic community
- Accompany the Sheil Catholic community and team with respect and openness
- Engage people with the aim of promoting diversity, equity, and inclusion
- Welcome and apply feedback to improve performance
- Achieve goals and meet deadlines
- Learn necessary technologies used for ministry
- Adhere to all Archdiocese of Chicago policies for professional and ethical conduct

Must possess

- Excellent communication, interpersonal, and writing skills
- Scheduling flexibility that allows working evenings and weekends

Upon receipt of the completed application and resume, the applicant will be contacted by Sheil. Offers will be contingent upon pre-employment background and reference checks.

Term of Contract: August 15, 2022- June 20, 2023

Hours per week: 30

Supervision: Weekly meetings with the Director and Chaplain

Stipend: \$10,000 (before tax)

Housing Allowance: \$10,000 (before tax)

Responsibilities:

- Invite students to share their unique God-given gifts in appropriate areas of ministry
- Coordinates student small groups
- Attend events with the Catholic Student Association, Graduate Students and Young Adults, and wider community as invited and requested
- Develop approaches to outreach on campus
- Accompanies students on their faith journey
- Discerns appropriate avenues of referral when needed

Expectations:

- Attend Mass at Sheil regularly
- Be a person of prayer
- Attend weekly Team Meetings
- Ongoing formation (Retreat, spiritual direction, professional development...)
- Development of ministerial covenant for internship with Director and Chaplain